



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

ORDINANCE _____
BILL 90 (2017)

A BILL FOR AN ORDINANCE

RELATING TO THE FEE SCHEDULE FOR PUBLIC RECORDS.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to update the schedule of fees relating to public records.

SECTION 2. Section 6-11.1, Revised Ordinances of Honolulu 1990, is amended to read as follows:

"Sec. 6-11.1 Charges for extracts, certified copies, and searches of public records.

Except as otherwise provided in this article, a copy or extract of any public document or record ~~[which]~~ that is open to inspection ~~[ef]~~ by the public ~~[shall]~~ must be furnished to any person applying for the same by the public officer having custody or control thereof pursuant to the following schedule of fees:

- (a) Duplicated copy of any record (by duplicating machines including, but not limited to, microfilm printer, Thermofax, Verifax, Xerox, etc.)
 - For the first page of each document or record..... \$.50
 - Each additional page or copy thereof..... .25
- (b) Abstract of information from public record
 - Each page..... .50
 - Each additional copy..... .25
- (c) Typewritten copy of any record
 - Per 100 words or fraction thereof 1.00
- (d) Copy of map, plan, diagram
 - Black and White Reproductions
 - Up to 22" x 36" size; per sheet..... 5.00
 - Larger than 22" x 36" size; prevailing commercial rate,
With minimum charge per sheet..... 5.00
 - Color Reproductions
 - Up to 8 ½" by 14"; per sheet..... 1.00
 - Up to 11" x 17"; per sheet..... 2.00
 - Larger than 11" x 17"; prevailing commercial rate
with minimum charge per sheet..... 25.00



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Black and White or Color Custom Prints

For each 10 minutes or fraction thereof of searching, creation, and
printing of document; per sheet.....5.00

- (e) Photograph or photograph enlargementPrevailing commercial rate
- (f) City clerk's certificate of voter registration.....[-.50] 5.00
- (g) ~~[Voter registration lists (in printed forms as may be available)-~~
..... 1.00 per precinct]
Countywide voter data or any portion thereof (as may be
available).....750.00 per data export
Voter data subscription (6 data exports).....4,000.00
- (h) Certified copy of medical examiner's report and autopsy report..... 5.00
- (i) Medical information extracted from ~~[health department]~~ city records for
insurance companies and other firms..... 5.00
- (j) Certified statement attesting to veracity of information obtained from public
records
Per 100 words of statement or fraction thereof.....1.00
- (k) Certification by public officer or employee as to correctness (or in
attestation that document is a true copy) of any document, including maps,
plans, and diagrams
Per [page] document..... [-.50].. 5.00
- (l) Use of motion picture film for the purpose of producing a copy, subject to
the terms, conditions, and covenants contained in an agreement between
the city and the party seeking to use the film for the purpose stated
herein[-]
Per minute of film.....2.00
- (m) Searches of real property tax records
For each 15 minutes or fraction thereof of searching and typing4.75"



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SECTION 3. Section 6-11.4, Revised Ordinances of Honolulu 1990, is amended to read as follows:

"Sec. 6-11.4 Exemption from payment of fees and charges.

- (a) The following agencies and organizations may be exempted from the payment of fees established in this article, as well as charges to cover mailing and other handling costs by the public officer having custody or control of the records involved:
- (1) Government agencies requiring the records or publications for official purposes;
 - (2) Nonprofit organizations directly concerned with the matter involved in the records or publications; provided~~[-, however,]~~ that the exemption from the payment of fees [and/or] or charges [shall be], or both, is limited to one copy or one set of such records or publications;
 - (3) Newspapers; provided~~[-, however,]~~ that the exemption from the payment of fees [and/or] or charges [shall be], or both, is limited to one copy or one set of such records or publications; and
 - (4) Organizations ~~[which]~~ that have arranged a reciprocal agreement with a city agency for the mutual exchange of records and publications
- (b) The director of ~~[finance]~~ budget and fiscal services may waive fees ~~[and/or] or charges, or both,~~ for the following:
- (1) Educational materials necessary for carrying out an agency program; ~~[or]~~
 - (2) Distribution of records and publications when ~~[such]~~ the distribution is of benefit and interest to the city; or
 - (3) Records or publications required by a student engaged in studying city operations as part of ~~[such]~~ the student's school assignment; provided~~[-, however,]~~ that exemption from the payment of fees ~~[and/or] or charges [shall be], or both, is limited to one copy or one set of such records or publications.~~
- ~~[(c) Political parties shall be furnished, without charge, three copies of the voter registration lists of all precincts. Candidates who have filed for public elective offices shall be furnished, without charge, one copy of such current voter~~



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~~registration lists as may be requested by the candidate, provided that such lists are available for distribution. Additional copies in excess of the number to be furnished without charge as hereinabove stated shall be furnished upon payment of the fees specified in Section 6-11.1 (g).]~~"

SECTION 4. Section 6-11.5, Revised Ordinances of Honolulu 1990, is amended to read as follows:

"Sec. 6-11.5 Director of ~~[finance]~~ budget and fiscal services to administer.

~~[The provisions of this article shall be administered by the]~~ The director of [finance, and the] budget and fiscal services shall administer this article. The director [shall be authorized to] may determine [the]:

- (1) The specific organizations and agencies [which shall] that will be exempt from the payment of fees for public records and charges for publications[~~and to determine the~~]; and
- (2) The specific records [and/or] or publications, or both, for which no fees or charges [shall] will be required."

SECTION 5. Ordinance material to be repealed is bracketed and stricken. New material is underscored. When revising, compiling, or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the Revisor of Ordinances need not include the brackets, the material that has been bracketed and stricken, or the underscoring.



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SECTION 6. This ordinance takes effect upon its approval.

INTRODUCED BY:

Tim Menon (Br)

DATE OF INTRODUCTION:

OCT 09 2017

Honolulu, Hawaii

Councilmembers

APPROVED AS TO FORM AND LEGALITY:

Deputy Corporation Counsel

APPROVED this _____ day of _____, 20 _____.

KIRK CALDWELL, Mayor
City and County of Honolulu